

## *Request for Official Student Transcript*

**Instructions to applicant:** Please provide the information requested below, and send this form to the Registrar at the college or university from which you received your bachelor's and/or master's degree, **NOT** to Adler Graduate School.

If you attended more than one college or university, any transfer credits must appear on the final transcript issued by the institution from which you received your bachelor's degree. If transfer credits that counted toward your bachelor's degree do not appear on your final transcript, you must also request transcripts from other institutions from which you received credit.

**Attention Registrar:** \_\_\_\_\_  
*Name of College or University*

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Student Birth Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Student Social Security Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Dates of Attendance from: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Graduation Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Previous Names Used: \_\_\_\_\_

*Registrar, please mail official transcript to:*

Attn: Admissions Committee  
Adler Graduate School  
10225 Yellow Circle Drive Minnetonka,  
MN 55343